

BUS REQUEST

<u>OFFICE USE</u>	
_____ Bulletin	_____ BB
_____ Calendar	

This request is due in the Superintendent's office by 8:30AM on the Wednesday prior to the week the bus is needed.

<i>This section to be completed by Teacher</i>			
Date:	School:	Destination:	
Departure Time From School:	Return Time To School:	Group:	
Number of Students:	Teacher in charge:	Date Submitted:	Activity Involved:
Load Students at: _____			
Other Comments: _____			
Approved by Principal _____ Date _____			
Approved by Superintendent _____ Date _____			

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