

**Alcester-Hudson School District 61-1
Student Computer/Network Use Policy**

Section One -Introduction and Expectations

1. Alcester-Hudson School District technology resources will be used exclusively for educational purposes.
2. The use of district technology is a privilege, not a right. Network accounts, logins, passwords and storage is provided by the district for student use. Both remain the property of the District and may be revoked for any or no reason.
3. Users of Alcester-Hudson technology resources have no reasonable expectation of privacy.
4. All students will read, understand and adhere to the Alcester-Hudson School District's Acceptable use policy dealing with our computers and network.

Section Two- Alcester-Hudson District Technology Resources

1) Local Area Network

- i) Computer access is a privilege, not a right.
- ii) Network accounts have been established for all students. Accessing another student's network account is a violation of the Alcester-Hudson Acceptable Use Policy.
- iii) Under no circumstances should a student use a teacher's computer.
- iv) Attaching unauthorized devices to the network is prohibited.
- v) All users are required to store files in their home directory located on the network file server.
- vi) Printers
 - (a) Students are expected to use good judgment when using district printers. Print quotas may be implemented for any or no reason.
 - (b) Students are allowed to print only class-related materials, only with the permission or direction of a teacher or other supervisor.
- vii) Inappropriate uses of the Alcester-Hudson network include, but are not limited to the following examples.
 - (a) Attempting to log in as another user
 - (b) Using another student's password
 - (c) Using a teachers computer
 - (d) Attempting to violate network security
 - (e) Plagiarizing
 - (f) Tampering with computer software
 - (g) Attempting to install software on district computers or using unauthorized software.
 - (h) Posting personally identifiable information to school web sites. This includes both personal or peer information
 - (i) Downloading music to the computer's hard drive.

2) Email

- i) Access to email is a privilege, not a right.
- ii) Students are "electronic" representatives of the Alcester-Hudson School District. Educationally appropriate language should be used when composing school-related email.
- iii) E-mail will be used only for educational purposes during school hours.
- iv) Examples of inappropriate use of district email include, but are not limited to the following examples
 - (a) "Chain" letters
 - (b) Dissemination of religious, social or political views
 - (c) Harassment
 - (d) Threatening email
 - (e) Use of district e-mail for financial gain

3) Software

- i) The installation of personal software on district computers is not allowed.
- ii) The download and installation of software is not allowed. This includes, but is not limited to screen savers, games and web browser plugins.

4) Security

- i) Personal technology equipment will not be allowed to connect to the District's computer network.
 - (a) Personal technology equipment includes, but is not limited to:
 1. Desktop computers
 2. Laptop computers
 3. Portable devices such as Palm Pilots, IPod's, etc.
 4. Printers

Section Three - Copyright

- 1) Users of Alcester-Hudson technology are responsible for avoiding copyright issues.
- 2) Only legally licensed copies of computer software are to be used on the schools network.

Section Five - Internet Access

- 1) In compliance with the Children’s Internet Protection Act, the Alcester-Hudson District has installed a content filtering device.
- 2) All Internet traffic must pass through a filtering device. Any attempt to bypass content filtering is a violation of this acceptable use policy.
- 3) Students who feel that a web site has been incorrectly blocked should contact their teacher, who will in turn contact the network administrator.

Section Six - Games

- 1) Alcester-Hudson School District technology resources will be used exclusively for educational purposes.
- 2) Using Alcester-Hudson technology resources for game-playing during the school day is not permitted unless authorized by a teacher or other supervisor.

Section Seven - Instant Messaging and Chat

- 1) The use of Instant Messaging software or services is not allowed.
- 2) Participation in chat rooms is not allowed.

Section Eight - Vandalism

- 1) Students who vandalize Alcester-Hudson technology resources are liable for all expenses incurred to either repair or replace the damaged property.

Section Nine - Violations / Penalties

- 1) Alcester-Hudson students must be aware that misuse of district technology may result in penalties which may or may not include the following:
 - (a) Detention
 - (b) Loss of Internet privileges
 - (c) Loss of computer privileges
 - (d) Legal action and prosecution by authorities
 - (e) Suspension
 - (f) Expulsion

Section Ten - Disclaimers

- 1. The Alcester-Hudson School District retains the right to revoke computer and Internet access for any or no reason.
- 2. The Alcester-Hudson School District retains the right to revoke email access for any or no reason.
- 3. The Alcester-Hudson School District retains the right to monitor network and email use.
- 4. All students and parents or legal guardians must sign this agreement prior to receiving a network account.

I have read, understand and agree to adhere to the Alcester-Hudson Technology Acceptable Use Agreement.

Student name _____

Student Signature _____

Parent Signature _____

Date _____